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**EANA ASC Minutes**

# **Sunday, May 7, 2018**

The meeting was called to order at 10:15am with a moment of silence followed by the serenity prayer and the reading of the Twelve Traditions and the Twelve Concepts of NA.

ATTENDENCE:

ASC Chairperson Nixsy Present Awakenings Phil Absent

ASC Vice-Chairperson Star Absent Back to Basics **OPEN**

RCM **OPEN** Circle Thursday **OPEN**

RCMA **OPEN** Clean and Serene in Verdun Ingrid Present

ASC Secretary **OPEN** Conscious Contact **OPEN**

ASC Alternate Secretary **OPEN** Day by Day **OPEN**

ASC Treasurer Kyla PresentFree on Friday Ashley(GSRA) Present

ASC Alternate Treasurer **OPEN** In Fokus **OPEN**

 Inside Job Verna Present

Activities Chairperson Sandra Present Lighthouse **OPEN**

Daily Inventory Chairperson Haidee Present Out of the Dark Alex Absent

H&I Chairperson Joshua Present New Beginnings Chris Present

Literature Chairperson Mary Ellen Present Serenity Sisters Jen Present

Archivist **OPEN** Saturday Night Clean Josh Present

Show Me How to Live Jeff Present

Project Guidelines **OPEN** Speakers **OPEN**

Public Relations **OPEN** Step by Step Absent

 Take it or Leave it Absent

 Through Prayer and Meditation Absent

TRUSTED SERVANTS/ OPEN POSITIONS: (highlighted groups do not count for quorum)

**Group GSR GSRA Secretary Treasurer**

Awakenings Phil **OPEN** Ed Howard

Back to Basics **OPEN** Ingrid Chris Stef

Circle Thursday **OPEN** **OPEN** Nick **OPEN**

Clean and Serene in Verdun Ingrid **OPEN** Bill Don

Conscious Contact **OPEN** **OPEN** Victor Jasmyn

Day by Day **OPEN** **OPEN** Alex **OPEN**

Free on Friday **OPEN** Ashley Seba Keith

In Fokus **OPEN** **OPEN** Gerald Jean

Inside Job Verna Sophie David Keith

Lighthouse **OPEN** **OPEN** **OPEN** **OPEN**

Out of the Dark Open Alex Benjamin Charles

New Beginnings Chris Stef Jackson Moishe

Saturday Night Clean Josh Max **OPEN OPEN**

Serenity Sisters Jen P **OPEN** Debra Star

Show Me How to Live **OPEN** **OPEN** Jim S **OPEN**

Speakers **OPEN** Jackson Phil Jack

Step by Step **OPEN** **OPEN** David C John D

Take it or Leave it **OPEN** **OPEN** Dave Mary-Ellen

Through Prayer and Meditation Duncan **OPEN** Joëlle **OPEN**

**Subcommittee Chair Vice-Chair Secretary Alternate Secretary Treasurer**

Activities Sandra Chris Jackson Ingrid Keith

Daily Inventory Haidee Ingrid Ingrid N/A Haidee

H&I Josh **OPEN(&Treasurer)** OPEN

Literature Mary Ellen Open

Public Relations **OPEN OPEN**

Project Guidelines **OPEN** **OPEN**

**Other**

PR Webmaster Seba

PR Hotline **OPEN**

**Hospitals and Institutions Coordinator Alternate Coordinator**

Andy’s House Liane Audley

Bordeaux CCR ♂ Audley **OPEN** (9 months)

Foster Keith Josh

Onen’tó:kon Angie Phil

QUORUM CALL: (currently, quorum is met at 8 group representatives in attendance): 8 in attendance. Quorum has been met.

ORIENTATION OF NEW MEMBERS: 0.

**Chair**

We confirmed that all of our stuff is in the in Fokus locker, and not maison de l’amitié. We contacted them and we were given back the 800$ cheque. We still need to do an inventory of what’s being stored in the locker.

Another thing that was brought up was to get copies of the updated insurance so that we can have it for groups and subcommittees.

**Questions / Comments / Discussion:**

Sandra - What does that mean to do an inventory?

Nixsy – looking at whatever is there and writing it down and how much space is available. Best thing is to get in touch with Jean and give him a heads up of when you’re coming, so that it can be organized.

Sandra - I would like to do that.

Highfives.

**Vice Chair**

Absent

**Questions / Comments / Discussion:**

**Secretary**

Open Position

**Questions / Comments / Discussion:**

Please announce this to your groups.

**Alternate Secretary**

Open Position

**Treasurer**

Opening: $3,728.51

Deposits: $1,260.00

Expenses: $144.00

Closing: $4,844.51

We would have 1800 available for donation.

**Questions / Comments / Discussion:**

Nixsy - We will cut a cheque for 1800 to region if you have donations for the treasurer please take 5 minutes for that.

Sandra – does this take into account what literature needs?

Kyla – yes.

**RCM**

Open Position

**Questions / Comments / Discussion:**

**RCMA**

Open Position

**Questions / Comments / Discussion:**

### SUBCOMMITTEE REPORTS

**Activities**

**Will Email -** no email sent

**Questions / Comments / Discussion :**

Tentative date for the BBQ – Saturday, June 10, 2017. If raining June 17, 2017.

Free on Friday 6:30 pm Activities Meeting.

**Guidelines project chair**

Open Position

**Questions / Comments / Discussion:**

**Daily Inventory**

Will Email – no email

**Questions / Comments / Discussion:**

Josh - Do you think it would be wise to submit any unexpected expenses ?

Haidee – i think if we have an emergency we will just come here and ask.

**Hospitals & Institutions**

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**EANA Hospitals & Institutions**

May 7th, 2017

1. **Open Positions**

|  |  |  |
| --- | --- | --- |
| Position | Facility | Clean Time Requirement |
| H&I Subcommittee | Vice Chair/Treasurer | 9 months |
| H&I Subcommittee | Secretary | 1 year |
| Bordeaux | Alternate Coordinator | 9 months (Male) |
| Onen'tó :kon | Coordinator | 9 months |
| Andy's House | Coordinator | 2 years |

1. **Extra Literature to Return**

The H&I Sub-committee accidentally ordered too many NA texts. We’d like to have the Literature Chairperson take them back and reimburse the AREA ASC. The value of the 3 books is **$47.50**. Here is the breakdown:

* *Basic Text* – 2 copies @ $17 = $34
* *It Works, How, and Why­* – 1 copy @ $13.50
1. **H&I Guidelines - Update**

Will be reviewed tonight at the H&I subcommittee meeting. Should be ready to vote on at the next AREA.

1. **Next H&I Subcommittee Meeting**: June 4th, 2017 (not including May 7th, 2017).

**Questions / Comments / Discussion:**

Alternate coordinator sometimes reimbursed – any addict can attend?

Josh – yes that’s a great sample.

Kyla – are there a lot of guidelines that are being changed?

Josh – no, what was not included in the last guidelines change was house rules. We added all the rules that we collected, so voting on them shouldn’t be a matter of opinion. The changes that I made to the guidelines were all format and grammar except for 2 sections: strongly, when suggesting male speakers.

When I printed up 7 copies last month it costed 25-30$, everything is tracked, through word, you’ll see things are underlined and stuck, put the changes on one page and then the house rules. How many copies should I print?

Nixsy – not important to print the house rules because it’s not something we can adjust. Make a copy for you and you can just read it. You could just email it too, to save on paper costs.

Josh - I can email the house rules to the secretary, and the secretary can email that to the GSR’s.

**Literature**

Mary-Ellen- I’m trying to review the spreadsheets that Arial has. I’m taking order, I’m going to do my nest to fill them with what I have in stock. By next area I would like to be able to produce a spreadsheet of what we have in stock. I would like to limit keeping a lot of inventory, I live in a condo and don’t have a lot of space. I would like to only order what we need area does not need to take on extra expenditures with literature. I will work as best as I can with Ariel to get things transferred over.

**Questions / Comments / Discussion:**

About the inventory, I know one of the challenges in the past was receiving orders from literature in a timely manner. I suppose the more important things are key tags and medallions, so what are your thoughts on that?

Mary Ellen – I will keep my eye on key tags, pamphlets medallions and hard cover literature. I think there may have been stuff that region gave to us that we seem to have an overabundance of. In times of illness we have over 100 of them. To me we’re sitting on a lot of stock.

Josh – H&I will be buying a lot that

Mary Ellen – I’ve done this before with my husband you take the orders go home and fill with what you have in stock and the rest you fill online with world. We’ll have it in 2 weeks. I know Ariel was trying to get a discount, but in my opinion getting a discount and sitting on stock; it counters the discount.

Josh – assuming the price of the dollar doesn’t change, will that lead to an increase?

Mary Ellen – I will have to look into that and see.

Ariel – there is a list of inventory and I’ve kept it up to date as much as possible. There has been a transfer of the stock, so it is not completely up to date. It’s not exact it will probably be a lot easier to complete the stock that we have here, and I have a page for the actual stock. I’ve also been keeping an inventory of every single purchase that has been ordered from each group. We can see the predications, so I know what the groups will need in the next 3 months, for example. I’m also going to be giving today the balance of literature, we are on the plus, we have been on the plus for 1 or 2 months already, so that means that going under all the time has shifted, thanks to the price changes.

**Public Relations**

Jessica - I’ve been to the last few PR meetings and there isn’t really a consistent attendance. I went through a document on PR basics from Audley and talked about it with Demetri, we identified a few straight forward things that would be nice to add to show where PR is at. I don’t have the clean time and I wanted to bring this to area to see how we can move forward with these efforts, perhaps with the supervision of someone with the clean time.

**Questions / Comments / Discussion:**

Demetri – In the past, there was a position, liaison to the helpline, so I’m trying to get in touch with Lorne so that we can figure out with the positions. It would be helpful to have a person with the clean time to help us through.

Nixsy – getting the information from region on the help line would be great. There is also training for that. We have the next PR meeting and so we really need someone to step up.

Haidee – we had the binder from world and they had templates regarding writing letters and emails.

Ariel – literature has 2 PR handbooks to sell.

Haidee – world has one, I know I gave mine to the subcommittee, so it’s just tracking it down (Jenn or Patrick).

Josh – I could talk with you afterwards with H&I and PR and how that would work. Has Patrick been going to the subcommittee meetings?

Jessica – not recently, I would have much preferred to have spoken to Patrick before this meeting, but he is away, so we were conscious of that too.

**Administrative Tasks**: 15 minutes allotted to giving of donations, submitting motions, etc.

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The meeting was recalled at 11:55 am.

The group read the 4th Concept in the Twelve Concepts for NA Service.

**Quorum call:** 9

**Old Business**

Nixsy - 1. Last month Josh had proposed that a private domain be created for EANA.

Tabled for next month.

**Questions / Comments / Discussion:**

**New Business:**

None

1. Josh: Please make note of a submission I made during the break.

Interested in having a private domain for EANA emails, ie: johnsmith@eana.org

**Questions / Comments / Discussion:**

Nixy: In addition, anonymity with names, please respect that via email. Wonder if we could have a section where minutes are private from public. Members only section for minutes.

Jackson: That is not transparent

Star: I don’t know if its legal to do that.

Nixy: I’ll look into it at Region

**Elections**

Prior to elections, the Chair recites the Fourth Concept: **“Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.”**

**Chair –** up for electionNovember 2017 (end of 2 year term)

**Vice-chair –** up for electionNovember 2017 (end of 1 year term)

**Secretary –** (3 years) up for election April 2017(end of 1 year term)

**Treasurer –** up for Election in February 2018 (end of 1 year term)

**RCM –** (3 years) up for election April 2017 (end of 1 year term)

**Open Positions:**

**Secretary – 3 years**

**Alternate Secretary** - **OPEN** 2 years

**Alternate Treasurer** - **OPEN** 3 years

**RCM – 3 years**

**RCMA** – **OPEN** 2 years

**PR – OPEN** Chair2 years

**Project Guidelines – OPEN** Chair 2 years

**GSR REPORTS**

**Awakenings**: Not in attendance (3 months).

**Back to Basics**: Attendance: Newcomers: Donations: Literature Order: Open Positions:

**Circle Thursday**: Not in attendance. Nixsy – they have a new location – 419 SS 09 St. Roch at 6:30pm Thursdays right by Metro Parc. They held their first meeting last Thursday it will be open regularly. This groups needs support!

Josh – will this be added to the EANA meeting list?

Nixsy – there are members who go only to that meeting and I think it’s important for us to go there and show them what else is out there.

**Clean and Serene in Verdun**: Attendance: 95. Newcomers: 2. Donation: 50. Open positions: GSRA. We are outgrowing our room.

Nixsy – are you looking into a new space?

Ingrid 0 we wanted to get a new space in the building but there isn’t anything else available. We’re trying ot re-organize the tables, but for the moment there are people who are sitting outside in the hallway. Adam 8 years May 17th.

**Conscious Contact**: Attendance: 53. Newcomers: 1. Open Positions: Alternate Secretary and Treasurer (2 years).

**Day by Day**: Attendance: 73. Group is growing! We are making a literature

**Free on Friday**: Attendance: 100. Newcomers: 5: Literature Order: 76. Open Positions: GSR

**In Fokus**: Not in attendance.

**Inside Job**: Attendance: 106. Newcomers: 2. Dave C. is celebrating 30 years on Saturday June 24th.

**Lighthouse**: Not in attendance. Recently moved, some people find us! Jenny has become the Secretary.

**Out of the dark:** Not in attendance.

**New Beginning**s: Attendance: 60. Newcomers: 1. Donations: 90$. Literature Order: 72.50$.

**Saturday Night Clean**: Attendance: 112. Newcomers: 1. Donations: 50. Literature Order: 26.50$. Open Positions: Secretary (1 year), Treasurer (1 year).

**Serenity Sisters**: Attendance: 27. Newcomers: 1. Literature Order: 23$. Open Positions: GSRA (3 months).

**Show Me How to Live**: Attendance: 81. Newcomers: 3. Donations: Literature Order: 8$. Open Positions: Secretary (1 year) GSR (1 year), GSRA (6 months), Treasurer (2 years). Meeting has new blood!

**Speakers:**

Speakers is going to need an emergency start-up kit as our materials went missing. I had asked at last area and was told to get back with a list of what we need. I finally got to speak to the other trusted servants last night and we basically need whatever is included. We have nothing save readings and those are in pretty rough shape as well.

Jessica – did the materials disappear from the location?

Chris – there was construction a couple weeks ago and they think someone has thrown it out.

Josh – it needs to be voted on by GSR’s. whatever decision is made it should be put to vote.

Mary Ellen – reads the description of a starter kit. I think I can cover that with what’s in stock. Why don’t I see what I can fill and then we’ll bring the total to area next month.

Josh – and then would we vote on it next month?

Nixsy – no, now. Can I get a ballpark idea of how much it would cost?

Mary Ellen – not more than 50$. If they’ve already ordered the key tags.

Nixsy – the group isnt here to represent itself, so we only have a few people speaking on behalf of them.

Chris – what does it matter how much it is?

Ingrid – why do we have to wait an extra month?

Mary Ellen – I’m going to do my best to fill it for them immediately.

Nixsy - Are we okay with that? 50$?

Group assented to spending 50$ at literature for the stuff the Speakers group needs.

**Step by Step**: Not in attendance.

**Take it or Leave it**: Attendance: 249. Newcomers: 4. Open Positions: GSR (1 year), GSRA (6 months). 2 new positions have been created: “Peace-keepers”, who will hopefully be elected at this evenings business meeting.

**Through Prayer and Meditation**: Not in attendance.

**CELEBRATIONS!!**

Jordan (girl) – 1 year – Serenity Sisters – May 8th

Merrick – 1 year – Through Prayer and Meditation – May 9th

Jack – 32 years – Free on Friday – May 12th

Jonathan – 3 years – Day by Day – May 13th

Adam – 8 years – Clean and Serene – May 17th

Dave C. – 30 years – Inside Job – June 24th

**OTHER ANNOUNCEMENTS**

* **Open positions at Area: (admin and subcommittee level)**

Secretary – OPEN (3 years)

Alternate Secretary - OPEN (2 years)

Alternate Treasurer - OPEN (3 years)

RCM – OPEN (3 years)

RCMA – OPEN 2 years

Guidelines Project – OPEN (2 years)

PR – OPEN (2 years)

* **H&I**

 **Open positions:**

|  |  |  |
| --- | --- | --- |
| Position | Facility | Clean Time Requirement |
| H&I Subcommittee | Vice Chair/Treasurer | 9 months |
| H&I Subcommittee | Secretary | 1 year |
| Bordeaux | Alternate Coordinator | 9 months (Male) |
| Onen'tó :kon | Coordinator | 9 months |
| Andy's House | Coordinator | 2 years |

**Questions and comments:**

Ron – it reads 2018.

Mary Ellen – thanks everyone for being supportive and understanding at this point.

Everyone says something like merci beaucoup.

Josh – is there anything in the preamble in the EANA area meeting. I think like every other area if someone has used today, they shouldn’t speak.

Nixsy – it did slip my mind, I can bring that up at the next admin meeting.

Josh – I’m making a comment that at the next area we should address having a part of the meeting where we answer questions from the previous area here’s a question: is this a meeting that’s open or closed?

Jeff & Nixsy - Area is open.

Nixsy – I think we can work with that more at admin.

Josh – I would like to propose at the next area meeting that area be a closed meeting.

Jeff – new business.

Josh – thanks.

Jonathan – better late than never.

Jeff – thanks for serving.

Pump up the jam and the DI.

The next Admin meeting will be Sunday, June 11th, at the downtown YMCA at 9am prior to the Area meeting.

The next Area meeting will be held on Sunday, June 11th at 10:00 am at the YMCA downtown, Room 508. Please announce widely.

The meeting closed at 12:35pm with a circle and a prayer.